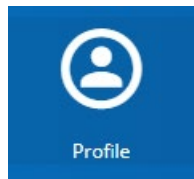


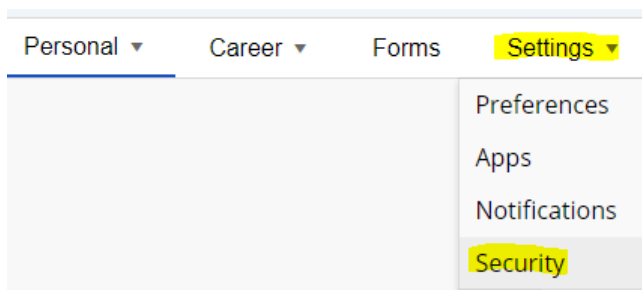
## Managing MFA Registration Details

After a user completes the MFA registration process, they can maintain their MFA information using the Multifactor Authentication section of the Profile and Settings > Security screen.

1. Once logged into Dayforce, find, and click on Profile (or search Profile)



2. Click on Settings > Security.



3. Scroll to Multifactor Authentication. This is where you may edit your MFA information.

### Multifactor Authentication

For added security each time you log into Dayforce, you'll need your password and an additional one-time passcode that will be sent to your phone. This ensures that even if your password is stolen it will not be enough to log in to your account.

#### **New Phone Number or Device**

If you have a new phone, click Edit button to go through the setup process again with your new information.



To discontinue using the Authy app, click on the Edit button, select the "SMS Text Message or Voice Call" option and complete the setup.

#### Please Note:

The Multifactor Authentication section displays the phone numbers currently associated with MFA, and the information can be changed by clicking the Edit button to launch the registration process.